

RECORD OF INDIVIDUAL EXECUTIVE DECISION MADE BY AN OFFICER

Decision Maker	Decision Type	Date
Katrina Stephens	Principal Decision	19 August 2021

Holiday Activity and Food Programme, Acceptance of Additional Funding and Payment Terms for Providers.

Exempt/Confidential Report	No
Key Decision	No

Decision(s)

Accept the additional funding. To have a tiered payment process based on the value of the grant being awarded to the provider.

- Awards under £20k will be paid in advance
- Awards over £20k will be paid 75% in advance and 25% on completion.

Reasons for the Decision(s)

To approve the payment terms for organisations providing services to the Holiday Activities and Food Programme using additional funding awarded from DfE.

Options / Alternatives Considered

Option 1: Accept the funding and to pay all providers in advance of delivering their additional Holiday Activities and Food provision. This would allow adequate funding for activities to be delivered by small providers with limited reserves. This option presents a level of risk to the Council and there is potential for needing to claw money back if they fail to deliver in full.

Option 2: Accept the funding and to have a tiered payment process based on the value of the grant being awarded to the provider.

- Awards under £20k will be paid in advance
- Awards over £20k will be paid 75% in advance and 25% on completion.

This option allows us to balance the need of small providers with the risk presented to the Council. It should also be noted that the majority of these providers are known to the Council.



Option 3: Accept the funding and to pay all providers on completion of delivering their Holiday Activities and Food provision. This option provides maximum security to the Council but will exclude a large number of providers from taking up the HAF grant and will ultimately limit the provision we are able to make available for our children and young people.

Conflict of Interest Declared

None

(Signature of Strategic Director / Director)

A handwritten signature in black ink, appearing to read "Stephen S." with a stylized flourish at the end.

Decision made pursuant to:

- a) General delegation under the Council's officer scheme of delegation. Non-contract decisions up to £250k.